

Email the completed form to
mcanio@stanford.edu, or fax to 57870.



PROPERTY MANAGEMENT OFFICE
122 Encina Commons, M/C 6025, Stanford, CA 94305
Phone: 650-723-9095 Fax: 650-725-7870

Fab. Completion Verification Request Form

Date: _____

FAB#	FABRICATION NAME <i>(Name to be recorded in asset record)</i>	EST. COMPLETION DATE

Please VERIFY THE FABRICATION AS COMPLETE with the following information or provide a REVISED ESTIMATED COMPLETION DATE:

1. Date of Completion _____
2. Location _____
3. Hazardous Equipment? _____
4. Sensitive Equipment? _____
5. Managed By (i.e. School of Engineering) _____
6. Owner (i.e. Title Vest) _____
7. Steward (i.e. HEPL Operations) _____
8. NASA Contracts only (Permanent Space Hardware) Yes / No
9. Is the Task (Fab) Closed? Yes / No
If not, please close the task as soon as we have completed the reconciliation process.

PI Name or Designee

Reference: Property Administration Manual, Chapter 3