

## **Property Management Office**

## **Incoming Loan Document**

PMO Generated Loan #	Loan Period From	to
Lenders Information		
Institution/Company Name		
Contact Name	Phone Number	
Address:		
Borrowers Information		
Stanford University Department	PI Name	
Contact Name (If different from above)	F	Phone Number
Address:		
<u>Loan Information</u>		
Purpose of Loan:		
Location where property will be used:		
Reference/Contractual (Flow Down)		
Loan Agreement if loaned	d for use on a current Agreeme	nt.
Restrictions on Use (If any):		
Asset Information		
SU ID # Manufacturer		Model Number
Name/Description	Serial Number	Owner
Acquisition Value	Is more than one item b	eing loaned? (Y/N)
If yes, please utilize second sheet.		
<u>Approvals</u>		
Lender Representative Name	Signature	Date
Department Property Administrator	Signature	Date
Property Programs Manager or PMO APPRV	Signature	Date



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## **Incoming Loan Document**

PMO Generated Loan #		Loan Period From	То
Asset Information			
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		_	
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		-	
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		-	
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		-	
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		-	
SU ID #	Manufacturer		Model Number
Name/Description		Serial Number	Owner
Acquisition Value		-	
SU ID #	Manufacturer		Model Number
			Owner
Acquisition Value			